

Insight

For data driven
decision-making

Interactive.

Advanced data visualisations, interactive dashboards, wide range of KPIs, and options to search, filter and drill up or down with just a few clicks.

Customisable.

Select KPIs from a long list of pre-built metrics, tailor workbooks to roles and data needs, easily manage users' rights, and save time and secure data.

Timely.

Subscribe to regular reports, set up instant alerts to be notified of outliers, and access your metrics on-the-go with mobile devices.

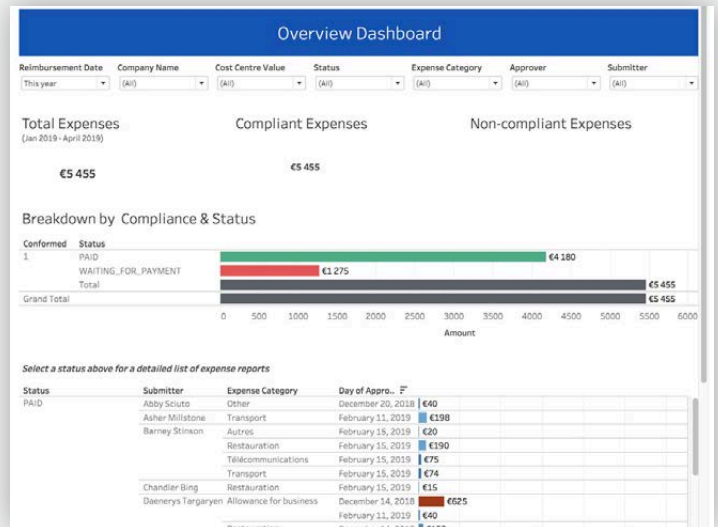
traveldoo

travel & expense · expedia group



User Roles & Rights

- Oriented around specific Travel and Expense (T&E) roles, such as approvers or accountants, Traveidoo Insight allows teams to quickly and easily access data needed to improve work efficiency. With a role-based workbooks approach, you can assign and focus different teams on different KPIs, selected from our long list of pre-built metrics.
- This clarity of focus will mean time saved as well as data confidentiality protected. BI module administrators can also manage users' licences, accesses and permissions.



Interactive Dashboards

- Data is only the start of the story. Actionable information is where data delivers value, and here presentation is key. Traveidoo Insight consists of over 100 KPIs across both T&E spends and we're adding more every day.

Explore the KPIs you want to track as dashboards. Search, filter and drill up or down with just a few clicks. Our advanced graphical presentation reveals the narrative hidden at the row level. Visualise trends, and get access to full data download in all the usual formats (pdf., png., csv., etc.)

Flexible & Customisable

- In addition to the existing 100+ KPIs, Traveidoo Insight provides you access to a wide range of data sources that you can use to create your own dashboards. Tableau software is a powerful self-service analytics solution, and so business users can easily build on and extend our workbooks to get the customised views that they need.

Insight can be accessed on a number of devices, including mobile phones, and the formatting for different screen sizes is taken care of behind the scenes for the best user experience.



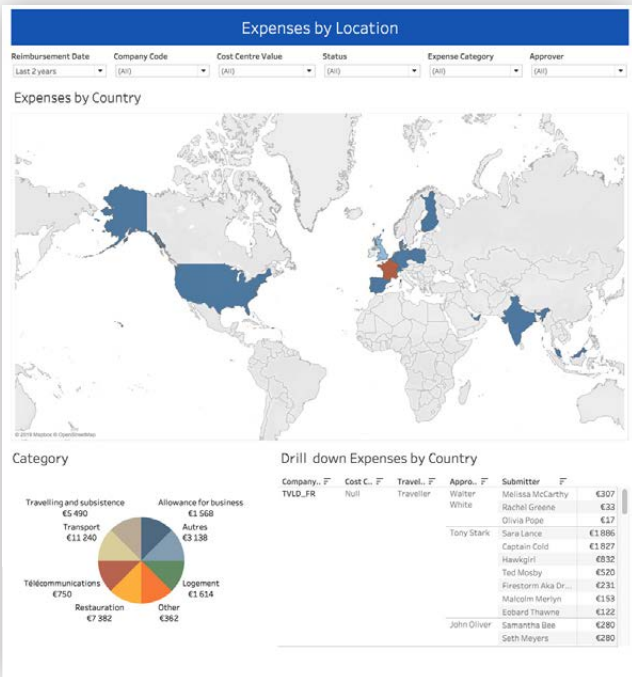
Insights into Expense

- **Understand your expense spend & processes:** easily compare expense management processes across teams, identify bottlenecks, promote quick resolution of issues, and generate impact through time-savings realised from increased efficiency.
- **Enforce budgetary control:** measure actual expenses relative to budgets and historical spending to ensure your T & E programme is well managed and in-line with your expectations. Mitigate variance risks by gathering insights into outliers and systematic deviations to avoid cost overruns.
- **Protect against fraud and abuse:** identify expense reports with lost or missing receipts, identify potentially fraudulent submissions or duplicates, verify that there are proper levels of approvals and validation, and monitor the approval of out-of-policy expense claims.



Insights into Travel

- **Optimise cost-savings:** identify travel bookings with higher than average fares, based on time period and destination. Identify cost savings opportunities missed when the trip booked wasn't the lowest proposed fare. Focus your efforts on problem areas such as cost centers and departments making last-minute bookings.
- **Ensure compliance with policies and procedures:** rules can be set by regulations, company guidelines, and business practices, you can actively enforce policy compliance by measuring and monitoring KPIs with dynamic reporting. As soon as you are alerted to an issue, you can proactively take action and shape future employee behaviour by communicating on it and potential resolutions before significant damage is inflicted.



Essential Package

- Standard KPIs and dashboards
- Basic customisation
- Download summary
- Schedule your own reports
- Receive data-driven alerts
- User guide
- Set of licences & basic rights
- Limited user access & permissions

Premium Package

- All available KPIs and dashboards
- Advanced customisation
- Access to published data sources
- Create, edit and share custom views
- Schedule reports for yourself & others
- Create & receive data-driven alerts
- Download dashboards, data summary and full data
- Download in various formats (pdf., png., csv., etc.)
- On-site training + User guide
- Support: Q & A session
- Possible to add & tailor licences
- Control user rights, accesses & permissions
- Access to new releases & updates

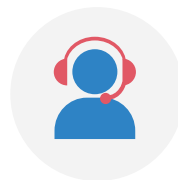
If the premium package isn't sufficient for your needs or if you have specific additional requirements, we can work with you to create a custom package

Premium package



Retain all the features of the premium package that you find valuable.

Custom options*



Create metrics, dashboards and specific reports that don't already exist in Traveldoo's data library. Answer your needs in specific countries or business units.

* Limited to data availability.

Providing guidance to ensure the best experience with Insight

Workshops

Attend demos and scheduled workshops to define your requirements and custom features.

Implementation

Our project managers and consultants assist you in implementing the module.

Account Management

Customised account tracking to continually improve interaction with our customers.

Traveldoo, an Expedia Group company, is a provider of web and mobile platforms for business travel and expense management. Traveldoo solutions simplify travel booking and expense reporting, help optimise travel spend and expense management processes, improve risk and crisis management and make business travellers' and travel arrangers' lives easier.

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